

RECREATION & PARKS COMMISSION
MEETING MINUTES SYNOPSIS
January 11, 2017 – 8:30 a.m.
Jerry Hammond Building
1111 E. Broad St., Columbus, OH 43205

Call to Order

8:47 a.m.

Present

Commissioners: Michael Brown, Derrick Clay, Rob Dorans, Dave Paul, & Mo Wright

Staff: Tony Collins, Steve Aumiller, Erin Beck, Eric Brandon, Stephanie Brock, Jack Castle, Troy Euton, Ralonda Hampton, Brian Hoyt, Mollie O'Donnell, John Oswalt, Jaiza Page, Kimber Perfect & Paul Rakosky

Guests: Robert Grinch and Bob Harmon

Previous Board Meeting minutes

On a motion made by Commissioner Clay and seconded by Commissioner Wright the December minutes were unanimously accepted.

Old Business

None

New Business

Nominations and Election of Commission Officers

Dave Paul was nominated as President. On a motion made by Commissioner Brown and seconded by Commissioner Dorans, the Commission unanimously elected/approved Dave Paul as the Recreation and Parks Commission President.

Mo Wright was nominated as Vice President. On a motion made by Commissioner Paul and seconded by Commissioner Clay, the Commission unanimously elected/approved Mo Wright as the Recreation and Parks Commission Vice President.

Rob Dorans was nominated as Secretary. On a motion made by Commissioner Paul, and seconded by Commissioner Brown, the Commission unanimously elected/approved Rob Dorans as the Recreation and Park Commission Secretary.

Remarks from Councilmember Jaiza Page

- Eric Beck is the new Legislative Advisor
- Thank you to the Recreation Center staff who appeared at the Council Meeting

Remarks from Deputy Chief of Staff Kimber Perfect

- Fitness Resolution this Saturday

- Mayor Ginther will be going to the Detroit Auto Show
- The annual MLK event will be this Monday
- State of the City will be on February 23rd
- Smart Cities (Columbus) will be held at St. Stephens on January 27th & 28th
- Body worn cameras

CONSENT AGENDA – Director Collins asked the Commission to review the consent agenda

1. Ord# 0025-2017 (Employee Payment – CapKids)

***Title:** To authorize the Director of Recreation and Parks to make payment to Ashley Brown-Manley for work performed after being taken off of payroll prior to resignation date; to authorize the expenditures of \$92.00; and to declare an emergency. (\$92.00)*

2. Ord# 0026-2017 (Alcohol Permit – Besa Community, Inc.)

***Title:** To authorize the Director of Recreation and Parks to grant consent to the Besa Community to sell alcoholic beverages at its special event February 11th; and to declare an emergency. (\$0.00)*

- 1) Besa Community, Inc. for the Snow Day, February 11.

On a motion made by Commissioner Clay, and seconded by Commissioner Wright, the commission unanimously approved the Consent Agenda.

ADMINISTRATION AGENDA

1. Ord# 0028-2017 (ODNR Grant Application – Clean Ohio Trails Fund)

***Title:** To authorize the Director of Public Utilities and the Director of Recreation and Parks to enter into a Maximum Reimbursement/Maintenance Agreement with the Ohio Department of Natural Resources (ODNR), for the Oxbow Road Boat Ramp Improvements Project, located on the Hoover Reservoir (City of Columbus property). (\$0.00)*

2. Ord.# 0043-2017 (Natureworks Grant Acceptance - Southgate)

***Title:** To authorize the Director of Recreation and Parks to accept a Nature Works Grant for improvements to Southgate Parkland and will be administrated by the State of Ohio, Department of Natural Resources; grant amount is \$51,959.00. (\$51,959.00)*

3. Ord# 0029-2017 (Alum Creek Trail – Westerville Rd Connector)

***Title:** To authorize the Director of Recreation and Parks to modify the contract with IBI Group for the Alum Creek Trail - Westerville Road Connector project; to authorize the modification of \$11,916.00; to authorize the expenditure of \$54,355.22; and to declare an emergency. (\$54,355.22)*

4. Ord.# 0042-2017 (Glenwood and Windsor Playgrounds)

Title: To authorize the Director of Recreation and Parks to enter into contract with Builderscape, Inc. for the playground improvements at Glenwood and Windsor Parks; to authorize the expenditure of \$258,288.00; and to declare an emergency. (\$258,288.00)

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on December 1, 2016 and received by the Recreation and Parks Department on December 20, 2016. Bids were received from the following companies:

<u>Company</u>	<u>Amount</u>
Builderscape (MAJ)	\$258,288
Layton Services (MAJ)	*Bid was deemed non-responsive.

After reviewing the proposals that were submitted, it was determined that Layton Services' bid was deemed non-responsive due their company not being prequalified responsible by the Office of Construction Prequalification per City Code 329.21 (g).

Builderscape and all proposed subcontractors have met code requirements with respect to pre-qualification, pursuant to relevant sections of Columbus City Code Chapter 329.

On a motion made by Commissioner Wright, and seconded by Commissioner Brown, the commission unanimously approved the Administration Agenda.

PARKS & OPERATIONS AGENDA

1. Ord.# 0027-2017 (Auditors Certificate for Maintenance Equipment)

Title: To authorize the Director of Finance and Management to enter into various contracts for the purchase of maintenance equipment for the Recreation and Parks Department; to authorize the expenditure of \$750,000.00 from the Recreation and Parks Voted Bond Fund, to establish an Auditor's certificate in the amount of \$750,000.00; to amend the 2016 CIB and transfer funding within Fund 7702. (\$750,000.00)

On a motion made by Commissioner Brown, and seconded by Commissioner Paul, the commission unanimously approved the Parks Maintenance & Operations Agenda.

RECREATION & PROGRAM SERVICES

1. Ord.# 0030-2017 (Soccer for Success Grant)

Title: To authorize and direct the Director of the Recreation and Parks Department to accept a grant and enter into a grant agreement in the amount of \$13,900.00 with the United States Soccer Federation Foundation, Inc. for the implementation of the Soccer for Success program; to authorize the appropriation of \$13,900.00 to the Recreation and Parks Private Grant Fund 2291; and to declare an emergency. (\$13,900.00)

On a motion made by Commissioner Brown, and seconded by Commissioner Wright, the commission unanimously approved the Recreation and Program Services Agenda.

YOUTH & FAMILY DEVELOPMENT

1. Ord.# 0053-2017 (Columbus Urban League Contract 2017)

Title: To authorize the Director of Recreation and Parks to enter into contract with the Columbus Urban League to provide professional and fiscal services related to the implementation of the 2017 Neighborhood Violence Intervention Program; to authorize the expenditure of \$325,150.00 from the Recreation and Parks Operating Fund 2285; and to declare an emergency. (\$325,150.00)

2. Ord.# 0055-2017 (Communities for New Direction Contract 2017)

Title: To authorize the Director of Recreation and Parks to enter into contract with the Communities for New Direction to provide professional and fiscal services related to the implementation of the 2017 Neighborhood Violence Intervention Program; to authorize the expenditure of \$333,750.00 from the Recreation and Parks Operating Fund 2285; and to declare an emergency. (\$333,750.00)

3. Ord.# 0063-2017 (Cap City Nights Festivals 2017 – PMM Contract)

Title: To authorize and direct the Director of Recreation and Parks to enter into contract with the PMM Agency for professional event planning services related to the Applications for Purpose, Pride, and Success Program's 2017 Cap City Nights festivals; to authorize the expenditure of \$172,000.00, with a contingency of \$8,000.00 for a total of \$180,000.00 from the Recreation and Parks Operating Fund; and to declare an emergency. (\$180,000.00)

Proposals were received by the Columbus Recreation & Parks Department for the 2017 Cap City Nights Festival Event Planning on December 30, 2016 by the following agencies:

<u>Company</u>	<u>Status</u>
PMM Agency	MBE, FBE

As the best and most responsive bidder, the contract will be awarded to the PMM Agency.

On a motion made by Commissioner Brown, and seconded by Commissioner Clay, the commission unanimously approved the Youth & Family Development Agenda.

Staff Presentation

- The Leadership Team will be doing a 2 Day 2017 Strategic Planning Meeting, Director Collins would like input from the Commission on what they think the department should consider in their 2017 goals
- Eventually there will be a 5 year plan done for the department
- The Commission gave their input:
 - Monetize the park system
 - Increase revenues, work with developers thru joint ventures
 - Use technology
 - Leveraging inventory
 - Technology in the shelter houses
 - Diversity
 - Availability – Times facilities are open

- Partnerships with events & festivals
- Letting the community know why there are fee increases and the impact the increase has
- Information added to Search Firms

Public Comments

None

Adjournment

There was a motion made by Commissioner Paul and seconded by Commissioner Wright.
The meeting was adjourned at 10:01a.m.